

## ATTACHMENT J.P-6 A3 PAST PERFORMANCE RATING TEMPLATE

### PAST PERFORMANCE PROJECT IDENTIFICATION (*To be filled out by the Offeror per **Section L.5.3***):

|   |        |
|---|--------|
| OFFEROR NAME/COMPANY NAME:  |        |
| CONTRACT NUMBER:  |        |
| ORDER NUMBER (if applicable):   |        |
| PROJECT TITLE:  |        |
| TOTAL PERIOD OF PERFORMANCE, INCLUDING OPTIONS: (MM/YYYY - MM/YYYY or MM/YYYY – Present)  |        |
| NAICS CODE:   |        |
| PROJECT VALUE:  |        |
| NAICS CODE RELEVANT EXPERIENCE PROJECT:   |        |
| WORK PERFORMED AS SUBCONTRACTOR? If yes, the <b>J.P-4</b> (Subcontractor Experience Project Template) must be signed by the Prime Contractor: | Yes No |
| WORK PERFORMED AS A CTA? If yes, the <b>J.P-1</b> (Contractor Team Arrangement Template) must be signed by a CTA Member (Not the Offeror) :   | Yes No |

### PAST PERFORMANCE REFERENCE INFORMATION (*To be filled out by the Rater*):

|  |
|--|
| NAME:  |
| TITLE:   |
| AGENCY or CUSTOMER:  |
| PHONE:   |
| E-MAIL:  |
| SIGNATURE OF RATER: (Rating must be provided by a Warranted Contracting Officer or Corporate Officer with cognizance over the project for the ordering activity) |

### Contracting Officer Information (*To be filled out by the Rater*) if rating not supplied by the Contracting Officer:

|                     |
|---------------------|
| NAME:               |
| TITLE:              |
| AGENCY or CUSTOMER: |
| PHONE:              |
| E-MAIL:             |

For each of the six (6) evaluation areas use the criteria listed below to rate the Offeror. The rater must choose one (1) Adjectival Rating by checking the box, as applicable. At a minimum, for any evaluation area with a Marginal or Unsatisfactory rating, please submit additional comments to substantiate the rating. For any rating that is checked Not Applicable, please explain why it does not apply.

## 1. QUALITY OF SERVICE

| Rating | Adjectival Rating     | Definition  |
|--------|-----------------------|---|
|        | <b>Exceptional</b>    | Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.   |
|        | <b>Very Good</b>      | Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor was effective.  |
|        | <b>Satisfactory</b>   | Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.  |
|        | <b>Marginal</b>       | Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented. |
|        | <b>Unsatisfactory</b> | Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective   |
|        | <b>Not Applicable</b> |   |

**ADDITIONAL COMMENTS:**

## 2. SCHEDULE

| Rating | Adjectival Rating     | Definition  |
|--------|-----------------------|---|
|        | <b>Exceptional</b>    | Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.   |
|        | <b>Very Good</b>      | Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor was effective.  |
|        | <b>Satisfactory</b>   | Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.  |
|        | <b>Marginal</b>       | Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented. |
|        | <b>Unsatisfactory</b> | Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.  |
|        | <b>Not Applicable</b> |   |

**ADDITIONAL COMMENTS:**

### 3. COST CONTROL

| Rating | Adjectival Rating     | Definition  |
|--------|-----------------------|---|
|        | <b>Exceptional</b>    | Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.   |
|        | <b>Very Good</b>      | Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor was effective.  |
|        | <b>Satisfactory</b>   | Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.  |
|        | <b>Marginal</b>       | Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented. |
|        | <b>Unsatisfactory</b> | Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.  |
|        | <b>Not Applicable</b> |   |

**ADDITIONAL COMMENTS:**

#### 4. MANAGEMENT

| Rating | Adjectival Rating     | Definition  |
|--------|-----------------------|---|
|        | <b>Exceptional</b>    | Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.   |
|        | <b>Very Good</b>      | Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor was effective.  |
|        | <b>Satisfactory</b>   | Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.  |
|        | <b>Marginal</b>       | Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented. |
|        | <b>Unsatisfactory</b> | Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.  |
|        | <b>Not Applicable</b> |   |

**ADDITIONAL COMMENTS:**

## 5. SMALL BUSINESS SUBCONTRACTING

| Rating | Adjectival Rating     | Definition   |
|--------|-----------------------|--|
|        | <b>Exceptional</b>    | Exceeded all statutory goals or goals as negotiated. Had exceptional success with initiatives to assist, promote, and utilize small business (SB), small disadvantaged business (SDB), women-owned small business (WOSB), HUBZone small business, veteran-owned small business (VOSB) and service disabled veteran owned small business (SDVOSB). Complied with FAR 52.219-8, Utilization of Small Business Concerns. Exceeded any other small business participation requirements incorporated in the contract/order, including the use of small businesses in mission critical aspects of the program. Went above and beyond the required elements of the subcontracting plan and other small business requirements of the contract/order. Completed and submitted Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate and timely manner. |
|        | <b>Very Good</b>      | Met all of the statutory goals or goals as negotiated. Had significant success with initiatives to assist, promote and utilize SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB. Complied with FAR 52.219- 8, Utilization of Small Business Concerns. Met or exceeded any other small business participation requirements incorporated in the contract/order, including the use of small businesses in mission critical aspects of the program. Endeavored to go above and beyond the required elements of the subcontracting plan. Completed and submitted Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate and timely manner.  |
|        | <b>Satisfactory</b>   | Demonstrated a good faith effort to meet all of the negotiated subcontracting goals in the various socio-economic categories for the current period. Complied with FAR 52.219-8, Utilization of Small Business Concerns. Met any other small business participation requirements included in the contract/order. Fulfilled the requirements of the subcontracting plan included in the contract/order. Completed and submitted Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate and timely manner.   |
|        | <b>Marginal</b>       | Deficient in meeting key subcontracting plan elements. Deficient in complying with FAR 52.219-8, Utilization of Small Business Concerns, and any other small business participation requirements in the contract/order. Did not submit Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate or timely manner. Failed to satisfy one or more requirements of a corrective action plan currently in place; however, does show an interest in bringing performance to a satisfactory level and has demonstrated a commitment to apply the necessary resources to do so. Required a corrective action plan.  |
|        | <b>Unsatisfactory</b> | Noncompliant with FAR 52.219-8 and 52.219-9, and any other small business participation requirements in the contract/order. Did not submit Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate or timely manner. Showed little interest in bringing performance to a satisfactory level or is generally uncooperative. Required a corrective action plan.   |
|        | <b>Not Applicable</b> |  |

## **5. SMALL BUSINESS SUBCONTRACTING**

**ADDITIONAL COMMENTS:**

## 6. REGULATORY COMPLIANCE

| Rating | Adjectival Rating     | Definition  |
|--------|-----------------------|---|
|        | <b>Exceptional</b>    | Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.   |
|        | <b>Very Good</b>      | Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor was effective.  |
|        | <b>Satisfactory</b>   | Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.  |
|        | <b>Marginal</b>       | Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented. |
|        | <b>Unsatisfactory</b> | Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.  |
|        | <b>Not Applicable</b> |   |

**ADDITIONAL COMMENTS:**