

Attachment 1 Proposal Cover Sheet Template

Instructions for Offerors

This MS-Excel workbook is for use by IDIQ offerors as part of their proposal package to comply with the requirements of Solicitation Addendum to FAR Clause 52.212-1 Paragraph 2.3. Offerors must submit this completed worksheet as part of their proposal package to be considered for an IDIQ contract award. Fields requiring input are filled in Red color. Once the field is completed, it will become White. Please ensure all fields are completed before submitting this cover sheet with your proposal package. After completing the form, print it, sign where indicated in blue or black ink, and scan the worksheet for inclusion into the electronic version of your company's proposal package (all proposals are required to be submitted electronically).

Enter your Company/Joint Venture

Name here:

Mailing
Address:

City:

State:

ZIP
Code:

Phone
Number:

Full name of person authorized to certify information in this proposal and legally bind the Company/Joint Venture:

Signature of person certifying the information in the proposal:

Date:

Your signature above constitutes legal certification that you are an agent authorized to represent your company/Joint Venture and agree to abide by all terms, conditions, and provisions included in the solicitation and agree to furnish any or all items/services upon which prices are offered in your proposal.

Title of person named above:

Select the Small Business competitive pool in which you are proposing below. There are two competitive pools for the IDIQ contracts -

Service Disabled Veteran Owned Small Business (SDVOSB) and 8(a). To qualify for the 8(a) pool, the Offeror must represent in the System for Award Management (SAM) that it is an 8(a) firm under NAICS 541611. To qualify for the SDVOSB pool, the Offeror must represent in SAM that it is a

SDVOSB under NAICS 541611. Select the competitive pool you are proposing from the drop-down list below.

Business

Size:

Offer expiration
date

When submitting this file to the Government in electronic form, use MS-Excel 2007 or greater file format.

[Questions or issues with this file should be directed to lakeisha.gamble.2@us.af.mil](mailto:lakeisha.gamble.2@us.af.mil) the Government Contracting Officer.

DRAFT