

No.	Question	Response
Q1	What is your unique entity identifier (UEI) number?	Fill-in-the-blank
Q2	Provide your organization's point of contact for this requirement and general information listed in SAM.gov.	Fill-in-the-blank Organization POC (Name & Title) Name of Organization State/Province Country Email Address Phone Number
Q3	What is your organization's size and socioeconomic status for NAICS code 541690 – Other Scientific and Technical Consulting Services? Check all that apply.	Multiple Choice Other than small business Small business 8(a) participant HUBZone small business Service-disabled veteran-owned small business Economically disadvantaged women-owned small business Women-owned small business
Q4	Is your organization a Historically Black Colleges and Universities (HBCUs) and Minority Institutions (MIs) in Federal procurement as defined in FAR 26.3?	Yes or No
Q5	Is your organization a Native American and/or Alaska Native-owned organization, and/or would an offer from your organization meet the definition of an “Indian Economic Enterprise (IEE)” with “Indian Ownership” under the authority of the Buy Indian Act 25 U.S.C. 47 and/or in accordance with HHSAR 326.601 or Indian Self-Determination and Education Assistance Act (ISDEAA) (Pub. L. 93-638)?	Yes or No
Q6	If yes, please briefly describe. If no, write "NA"	Fill-in-the-blank
Q7	Do you have a Government-approved accounting system? If yes, which federal agency approved the system? If no, do you have an adequate accounting system for cost reimbursement, labor hour, and time and material type contracts? Please briefly describe/explain the adequacy of your system.	Fill-in-the-blank
Q8	How much experience do you have transitioning contractor staff from one contract to another under a singular contract transition. (Please select the largest number of staff you have transitioned)	Select one 0 - 100 101 - 250 251 - 500 501 -1,000 1,001 - 1,500 1,501 - 2,000 Over 2,000
Q9	What is the highest monthly payroll amount your organization has managed in the past three (3) years? (Please select the highest amount based on your direct experience.)	Select one \$1 - \$5 Million \$6 - \$10 Million \$11 - \$15 Million \$16 - \$20 Million
Q10	Briefly describe your experience providing services at the Government sites, contractor sites, and remote sites. (Strongly recommend limiting response to no more than 2,800 characters.)	Fill-in-the-blank
Q11	In the last 3 years , what labor categories have you filled in (STEM) services and Business and Operations supporting STEM activities? If there were none, please write "None."	Fill-in-the-blank
Q12	Which labor categories, if any, were difficult or problematic to fill? If there were none, please write "None."	Fill-in-the-blank
Q13	If you listed any labor categories that were difficult to fill, please briefly describe what challenges or difficulties you encountered. If none were provided, please write "NA."	Fill-in-the-blank
Q14	On average and in your experience, how long does recruitment and placement take for a new order?	Fill-in-the-blank
Q15	For which of the following insurance types have you maintained in the performance of Professional Services? (Please select all that apply)	Select all that apply Automobile Insurance Workmen's Compensation Employer Liability Insurance Liability to Third Persons Medical Liability Insurance Other (please specify):
Q16	For which of the following customer locations have you provided Professional Services? (Please select all that apply)	Select all that apply DC Metropolitan Area Baltimore, MD Metropolitan Area Frederick, MD Research Triangle, NC Hamilton, MT Phoenix, AZ
Q17	Within the last three (3) years, for which of the following 9 geographic divisions do you currently provide Professional Services? (Please select all that apply)	Select all that apply

	<div>New England: Includes Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont</div> <div>Middle Atlantic: Includes New Jersey, New York, and Pennsylvania</div> <div>East North Central: Includes Illinois, Indiana, Michigan, Ohio, and Wisconsin</div> <div>West North Central: Includes Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, and South Dakota</div> <div>South Atlantic: Includes Delaware, District of Columbia, Florida, Georgia, Maryland, North Carolina, South Carolina, Virginia, and West Virginia</div> <div>East South Central: Includes Alabama, Kentucky, Mississippi, and Tennessee</div> <div>West South Central: Includes Arkansas, Louisiana, Oklahoma, and Texas</div> <div>Mountain: Includes Arizona, Colorado, Idaho, Montana, Nevada, New Mexico, Utah, and Wyoming</div> <div>Pacific: Includes Alaska, California, Hawaii, Oregon, and Washington</div> <div>None</div> <div>Other (outside the US)</div>
Q18	<div>One element of retention in a tight labor market is providing a comprehensive benefits plan. Do you have experience within the last three (3) years providing the following benefits? (Please select all that apply)</div> <div>Select all that apply</div> <div>Professional Development</div> <div>Leave/PTO</div> <div>Performance awards/recognitions</div> <div>Medical/Dental/Vision</div> <div>401k</div>
Q19	<div>On average, how much paid time off is typical for your full time workforce?</div> <div>Select one</div> <div>1-2 weeks</div> <div>3-4 weeks</div> <div>5-6 weeks</div> <div>More than 6 weeks</div>
Q20	<div>Indicate which visa types you have experience sponsoring and managing. (Please select all that apply)</div> <div>Select all that apply</div> <div>H-1B</div> <div>F-1</div> <div>O-1</div> <div>TN</div>
Q21	<div>Do you anticipate proposing as a prime or as a team? Please note: Organizations (including any existing teaming partners) must be able to perform the entire Statement of Work to be considered potentially capable.</div> <div>Select one: Prime or team</div>
Q22	<div>If teaming arrangement, briefly describe the different responsibilities and roles of work anticipated for this acquisition. Discuss your past experience working with these partners. If you have not previously collaborated with them, include a statement to clarify this. (Strongly recommend limiting response to no more than 2,800 characters.)</div> <div>Fill-in-the-blank the blank</div>
Q23	<div>If you intend to have a joint venture, subcontractor, and/or teaming partner, what percentage of the work do you anticipate that partner(s) to perform?</div> <div>Fill-in-the-blank the blank</div>
Q24	<div>What percentage of the work do you intend to perform as a prime vendor?</div> <div>Fill-in-the-blank the blank</div>
Q25	<div>Which HHS organizations do you have experience providing profesional services to? (Please select all that apply)</div> <div>Select all that apply</div> <div>HHS Office of the Secretary, including the Staff Divisions</div> <div>HHS Regional Offices</div> <div>Administration for Children and Families (ACF)</div> <div>Administration for Community Living (ACL)</div> <div>Agency for Healthcare Research and Quality (AHRQ)</div> <div>Advanced Research Projects Agency for Health (ARPA-H)</div> <div>Administration for Strategic Preparedness and Response (ASPR)</div> <div>Agency for Toxic Substances and Disease Registry (ATSDR)</div> <div>Centers for Disease Control and Prevention (CDC)</div> <div>Centers for Medicare & Medicaid Services (CMS)</div> <div>Food and Drug Administration (FDA)</div> <div>Health Resources and Services Administration (HRSA)</div> <div>Indian Health Service (IHS)</div> <div>National Institutes of Health (NIH)</div> <div>Substance Abuse and Mental Health Services Administration (SAMHSA)</div>
Q26	<div>Provide three (3) relevant examples, within the last three (3) years, of a technically complex and high throughput requirement that necessitates the contractor to have technically fluent and robust management resources to recruit and manage an ample pool of highly specialized labor categories (e.g., Bioinformatics Scientists, Statisticians, Molecular Biologists, Clinical Research Coordinators, and Registered Nurses) in a fast-paced environment. Include: (1) contract numbers; (2) whether your organization was the prime, teaming partner, or subcontractor; (3) the value of the total contract and your organization’s portion; and (4) the total number of contractor staff that provided services under the contract. (Strongly recommend limiting response to no more than 2,800 characters.)</div> <div>Fill-in-the-blank</div>