**Instructions:** The table below is intended to be used as a header table for each and every Demonstrated Technical Experience project/example provided in Phase Two, Volume II, Part 3. The table below shall be filled out entirely at the beginning of each of the up-to 15 project narratives submitted. The narratives shall follow each header table. The information within each narrative shall align with the elements and examples cited in the Phase 2 tab of Attachment J-4.

For examples that are government contracts: If the Offeror was the Prime on the example, then use Government POCs related to that contract. If the Offeror was a Subcontractor on the effort, then use the Prime Contractor POCs.

*Red text* in the example below is instructional, and no red text should be present in final submissions.

See RFP Section L.11 for more guidance.

*[Everything below this text constitutes the format/style to be incorporated into the submission.]*

| **Relevant Experience Example #: \_\_\_ of \_\_\_** | | | |
| --- | --- | --- | --- |
| Project Title |  | | |
| Contract Number |  | | |
| Company Name | *[Should be the name of Prime or Teammate that performed this work]* | | |
| Were you the Prime or Subcontractor for this work? | ☐ Prime ☐ Subcontractor | Total Contract Value (or Subcontract, if applicable) | $ |
| Serviced Entity | ☐ NOAA ☐ NASA ☐ DoD ☐ Civilian Agency  ☐ Private Sector ☐ Other: *[explain]* | | |
| Primary POC (Contracting Officer/Prime Contractor): | Name: |  | |
| Phone #: |  | |
| E-mail: |  | |
| Project POC (PM/COR/ Technical Lead): | Name: |  | |
| Phone #: |  | |
| E-mail: |  | |

**Project Summary:** *[Using a format similar to this, provide a summary of the work performed under this project, and clearly articulate the role of the prime/teammate in the project.*

**Elements:** *[List all elements performed under this project using a format similar to the example below]*

**C.3.1.1.A -** *[Demonstrate the work performed by the prime or teammate on this project that fulfills the requirements of this element as defined within the PWS. Weak or vague descriptions, or a narrative that does not meet all of the PWS requirements, may fail to demonstrate the level of technical experience, which may reduce confidence.]*

**C.3.3.4 -** *[Description]*