

**NASA- SEWP VI**  
**EXHIBIT 2- PAST PERFORMANCE QUESTIONNAIRE**

**Instructions:**

The Offeror shall provide a questionnaire for each past performance reference submission and be submitted directly by the evaluator to Government Contracting Officer via email PastPerformance@sewp.nasa.gov. Sections 1-4 are to be completed by the Offeror and verified by the evaluator. Sections 5 and 6 are completed by the evaluator.

**Sections 1-3**

Provide for contract-related descriptive information and identification of the evaluator.

**Section 4**

Lists the major work elements within SEWP VI Scope Description. Please provide your assessment of the “relevant experience” and “performance” associated with our SOW evidenced within the contract for which you are a reference. “Perform” means a contractor who has completed work in that specific Technical Area. “Did Not Perform” means that the specific technical area was not performed under the contract.

**Section 5**

Evaluates the contractor’s technical, schedule, and cost performance and management. (Additional pages may be used for comments if desired). If you cannot answer any questions, please circle “N/R” for Not Rated.

The following definitions are offered for your use in assigning a performance rating for each of the factors in Sections 5 and 6.

<b>Very High (VH)</b>	The Offeror’s relevant past performance is of exceptional merit; indicating exemplary performance in a timely, efficient, and economical manner; very minor (if any) problems with no adverse effect on overall performance.
<b>High (H)</b>	The Offeror’s relevant past performance demonstrates very effective performance that would be fully responsive to contract requirements with contract requirements accomplished in a timely, efficient, and economical manner, for the most part with only minor problems with little identifiable effect on overall performance.
<b>Moderate (M)</b>	The Offeror’s relevant past performance meets or slightly exceeds minimum acceptable standards; adequate results; reportable problems with identifiable, but not substantial, effects on overall performance.
<b>Low (L)</b>	The Offeror’s relevant past performance meets minimum acceptable standards; with corrective actions needed; reportable problems with identifiable effects on overall performance.
<b>Very Low (VL)</b>	The Offeror’s relevant past performance does not meet minimum acceptable standards in one or more areas; remedial action required in one or more areas; problems in one or more areas, which adversely affect overall performance.
<b>N/R</b>	Not Rated

**Section 6**

Provides for an evaluation of the contractor’s management of cost and award/incentive fee history.

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**Section 1. Contract Information**

A. Name of Company: \_\_\_\_\_

B. Address: \_\_\_\_\_

C. Contractor Cage Code and/or UEI number: \_\_\_\_\_

D. Contract Number: \_\_\_\_\_

E. Contract Type: \_\_\_\_\_

F. Period of Performance (including options): From: \_\_\_\_\_ To: \_\_\_\_\_

G. Total Contract Value: \_\_\_\_\_

H. Award Information:

Competitive:                      Yes        \_\_\_\_\_        No        \_\_\_\_\_

Basis of Selection:

Technical:                       Yes         No

Cost/Price:                       Yes         No

Other (Specify): \_\_\_\_\_

**Section 2: Description of Contract**

Briefly describe the services provided under this contract:

During the contract performance being evaluated, this company was the:

Prime Contractor  Significant Subcontractor  Team Member

Other (describe) \_\_\_\_\_

Does a corporate or business relationship exist between the firm being evaluated and your organization?

Yes        \_\_\_\_\_        No        \_\_\_\_\_

*If yes, please explain:*

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**Section 3. Evaluator Information**

Name:	
Title:	
Agency/Company:	
Email Address:	
Phone:	
Role in Program/Contract:	
Length of Involvement in Program/Contract:	

**Section 4. Technical Area Relevance Ratings**

Please check the appropriate blocks for Relevance (**Performed or Did Not Perform**)

**Category A- ITC/AV Solutions IT Solutions**  
**(Products-Information Computer Technology, Communication (ICT) and Audio Visual)**

Technical Area	Performed	Did Not Perform
<b>1a.IT Computer Systems / Compute Facilities</b>		
This Technical Area includes all forms of computer systems from handheld devices to Quantum Computing Servers. Also included in this technical area are the full suite of technology and services related to setting up and maintaining compute facilities.		
<b>2a.IT Storage Systems</b>		
This Technical Area consists of a range of IT Storage Systems offerings ranging from a USB device to a mass storage system. The Offerings are defined via the UNSPSC 43212xxx (Computer data storage management systems) and 43201xxx (Media storage devices). The Offerings fall under PSC Codes 7K20.		
<b>3a.Networking and Communication Equipment</b>		
This Technical Area consists of a range of network technology including switches, routers, concentrators, and diagnostic tools. Networking systems also include network communication devices relying on WIFI, radio and related technology. This area also includes mobile systems and smart phones to allow mobile access to individual's needs. All Networking and technology-based services are integral to this technology area.		
<b>4a.Imaging Equipment and Supporting Technology</b>		
This Technical Area includes peripherals, accessories and other technology that support and complement the full implementation of ITC/AV solutions. Included in this group are display terminals and systems and other low-end client systems to allow user connectivity to a full range of computer systems; and scanners to allow inputting of information. This group also includes multi-functional devices (MFD) which are single devices that serve several functions, including printing, scanning, faxing and photocopying.		
<b>5a.IT Power and Cabling Equipment</b>		
This Technical Area consists of a range of IT power and cabling offerings. The Offerings are defined via the UNSPSC 39121xxx (Power conditioning equipment), and 43202xxx (Sub- assemblies for electronic devices). The Offerings fall under PSC Codes 7H20 and 7J20. Sub-areas within this Technical Area include Uninterruptible Power Supplies (UPS), Power supply units and Computer cables including fiber optic cables. Included are and accessories that directly support the proposed equipment (e.g., power racks, cable trays, various cable bends, connectors, and cable tray hangers).		

Technical Area	Performed	Did Not Perform
<b>6a.Audio / Video Equipment</b>		
<p>This Technical Area consists of a range of technology and services in support of audio-visual technology and related imaging, sound and display tools. The offerings in this group include video acquisition, production, post-production, distribution, and display solutions. Additionally, the increasing complexity and volume of scientific data benefit from paradigms for interaction and visualization that are much closer to normal human interaction in the physical world. These paradigms require immersion and stereoscopic viewing for three-dimensional data, tracked and/or haptic devices with high degrees of freedom, and audio processing systems. Where appropriate, these devices may act as input/output peripherals to developmental computer systems.</p>		
<b>7a.Security and Sensor Equipment</b>		
<p>This group consists of security-oriented technology needed to securely support a full implementation of computer systems and infrastructure. Items in this group will include virus and spyware detection tools, two and three factor authentication tools, firewalls, auditing tools, intrusion detection systems, encryption capabilities, monitoring tools, and secure remote access tools. Security hardware include biometric devices and security related sensors and data input devices. All forms of sensors and other data collection devices along with supporting accessories are included in this area. This Technical Area consists of a range of IT based Security and Sensor offerings. The Offerings are defined via the UNSPSC 4111xxxx (Measuring and observing and testing instruments), 46171xxx (Security surveillance and detection), 461517xx (Forensic equipment), and 52161xxx (Audio and visual equipment). The Offerings fall under PSC Codes 6625, 6350, 6720 and 5811. Sub-areas within this Technical Area include Temperature humidity testers, Access Control Systems, Security Cameras, Motion Sensors, Fingerprint equipment and Digital voice recorders. Included are and accessories that directly support the proposed equipment (e.g., mounts and connectors).</p>		
<b>8a.Software and Cloud Technology</b>		
<p>This Technical Area consists of all Software solutions including operating systems, data analysis, visualization, engineering, etc. Software and cloud solutions are not limited to those listed as Mandatory or Additional Sub-Areas. This Technical Area also includes the full suite of Cloud Technology including but not limited to XAAS (X as a Service) and all related software and cloud technology services.</p>		

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**5. General Performance Survey**

No.	PERFORMANCE QUESTIONS	PERFORMANCE RATING (Please circle/Highlight)					
<b>QUALITY</b>							
1.	Quality of services and support provided	VH	H	M	L	VL	N/R
2.	Accuracy and timeliness of cost reporting	VH	H	M	L	VL	N/R
3.	Ability to identify and correct performance deficiencies in a timely	VH	H	M	L	VL	N/R
4.	Demonstrated understanding and compliance with mission safety requirements	VH	H	M	L	VL	N/R
Comment:							
<b>SCHEDULE</b>							
5.	Timeliness, quality, and accuracy of schedule estimates	VH	H	M	L	VL	N/R
6.	Ability to meet/exceed schedule milestones	VH	H	M	L	VL	N/R
Comment:							
<b>COST</b>							
7.	Ability to establish realistic cost estimates and adhere to estimated costs	VH	H	M	L	VL	N/R
8.	Ability to anticipate, identify and control cost growth	VH	H	M	L	VL	N/R
Comment:							
<b>BUSINESS/MANAGEMENT</b>							
9.	Communicating/interfacing with Government and overall responsiveness to Government requests	VH	H	M	L	VL	N/R
10.	Ability to effectively manage the contract including subcontractor performance, if applicable	VH	H	M	L	VL	N/R
11.	Ability to recruit and retain highly skilled personnel, including ability to fill key vacancies in a timely manner	VH	H	M	L	VL	N/R
12.	Adequacy of Contractor's system(s) for processing task orders and/or changes	VH	H	M	L	VL	N/R
13.	Effective and accurate productivity and task status reporting	VH	H	M	L	VL	N/R
Comment:							

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**Section 6:**

What is the contract value?

	Initial Value	Current Value
Estimated Cost:	\$	\$
Fee:	\$	\$
Total Value:	\$	\$

What are the total contract expenditures to date (cost/fees to date based on invoices, reports, etc)?

What is the **Annual** Contract Value to Date (The current contract expenditures to date divided by the number of years of performance to date)?

For example (note, these example numbers may not relate to this specific procurement):

Assume your contract is a current five year contract, is still ongoing, and the latest cost report reflects a cost/fee of \$43,500,000 through the first 2 years and 4 months (to date). In this example, current/total Contract Expenditures incurred to Date are \$43,500,000 and associated period of performance for those expenditures, expressed in years, is 2.33 years.

Therefore, the Average Annual Cost/Fee Incurred to Date: \$18,669,528 ( $\$43,500,000/2.33$  years)

Was there a cost overrun?                      Yes                      No  
If yes, please explain.

If this was an award fee contract, what are the individual and/or average ratings of performance by your organization? Please attach any available award fee letters or database entries.

Please comment on particularly strong/weak points of Contractor's performance (technical, schedule, and/or cost). If the Overall Contract Performance Rating below is less than Very High, please provide some explanation in this section on why a higher rating was not provided.

Overall Contract Performance Rating (circle one)

Very High

High

Moderate

Low

Very Low

If less than Very High Performance Rating, please explain:

Please add any other comments you may feel are pertinent.

Rater's Signature

Date