**Attachment J-26**

**Relevant Experience Project (REP) Form (Customer & End User)**

This attachment is in support of the Evolve Solicitation

Refer to Section L, Instructions to Offerors for further information

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| **REP PROJECT EXPERIENCE #:** Click here to enter text. | |
| **Project Title:**  Click here to enter text. | **Offeror Name:**  Click here to enter text. |
| **Contract Number:**  Click here to enter text. | **Order Number(s) (if applicable):**  Click here to enter text. |
| **Agency or Customer:** Click here to enter text. | |
| **Name of Contracting Officer or Corporate Representative:**  Click here to enter text. | **Title:**  Click here to enter text. |
| **Phone:**  Click here to enter text. | **E-Mail:**  Click here to enter text. |
| **Do you have a CPARs for this project?**  Yes  No (If no, you will need to complete a Past Performance Questionnaire (PPQ)) | |

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| **RELEVANCY** | |
| **Offeror’s Role on Contract:**  Prime    Subcontractor | **If work was performed as a subcontractor, does the subcontract specify the work in support of the relevant experience area?**  Yes  No (project does not meet minimum criteria) |
| **Project Status:**  Project is ongoing  Project is completed | **Period of Performance**  **Project Start Date:** Click here to enter text.  **Date of Completion:** Click here to enter text. |

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| **SIZE** | |
| **Project Labor Value (ODCs and Indirects may not be included):**  Click here to enter text. | **Final Amount Invoiced or Amount Invoiced to Date:**  Click here to enter text. |
| **Total Directly Billable FTE Count:** Click here to enter text. | |

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| **COMPLEXITY** |
| **Location(s) of Work (Country, State or Province, County, City):**  Click here to enter text. |
| **Bureau(s)/Program Office(s)/Organization(s) within the agency this work covers:**  Click here to enter text. |

**SCOPE – SECTION I**

Please indicate which of the following capabilities this REP description addresses (more than one can be indicated, if applicable).

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| **Sub-Capability Area** | **Primary Objective** | **Covered in this Project? (Y/N)** |
| Help/Support Desk | Provide 24/7 Tier 0, 1 and 2 customer and technical support using multiple support channels (*e.g.,* chatbots, voice, in app, *etc.*), maximizing the use of automation. |  |
| Change Management & User Communications | Provide and facilitate multi-channel communications with users about upcoming events, available resources, and changes to the user interface and related business processes, best practices, and process improvement recommendations |  |
| Training | Develop, maintain, and deliver comprehensive multi-modal instructional systems training of DOS systems and applications. |  |
| Technical Security Services | Safeguard, Protect, apply countermeasures to classified Information Communications equipment (ICT) deployed at US embassies and domestically. TEMPEST. |  |
| Mobile and Remote Access | Provides mobile and remote access for services such as GO Browser, GO Virtual, mobile device management and support, and other mobile services. |  |

**SCOPE – SECTION II**

***This section may not exceed a total of two (2) pages when completed***. Any narrative exceeding this length will not be considered. Use Times New Roman font, no smaller than 10 points.

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| **Please provide a description of the relevant project. Be clear and concise. Highlight experience as it pertains to service areas and capabilities identified in Section I above.** |
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| **Provide a summary of performance results achieved, to include any applicable SLAs/Performance standards.** |
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| **Describe the nature of your customer on this contract. How is your customer similar to the Department of State, or if not similar, how is your experience with this customer relevant to Evolve?** |
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| **VERIFICATION DOCUMENT(S) PROVIDED** |
| FPDS-NG Report  Standard Form (SF) 1449 – Solicitation/Contract/Order for Commercial Items – (Block 17a identifies the Prime Contractor, Block 9 identifies the U.S. Federal Government Agency, Block 3 identifies the Award/Effective Date, and Block 31c. identifies the date the Contracting Officer signed).  SF26 – Award/Contract – (Block 7 identifies the Prime Contractor, Block 5 identifies the U.S. Federal Government Agency, Block 3 identifies the Effective date, and Block 20C identifies the date the Contracting Officer signed).  SF33 – Solicitation, Offer, and Award – (Block 15A identifies the Prime Contractor, Block 7 identifies the U.S. Federal Government Agency, and Block 28 identifies the date the Contracting Officer awarded/signed).  Department of Defense (DD) 1155 – Order for Supplies or Services (Block 9 identifies the Prime Contractor, Block 6 identifies the U.S. Federal Government Agency, Block 3 identifies the date of Order, and Block 24 identifies the Contracting Officer signature)  GSA Form 300 – Order for Supplies and Services (Block 6 identifies the Prime Contractor, Block 10 identifies the U.S. Federal Government Agency, Block 1 identifies the Date of Order, and Block 26C identifies the date the Contracting Officer signed)  Other Official Government Award Form not identified above (Must explicitly identify the Contractor, Government Agency, Order Number, Dollar Value, and the date the Contracting Officer awarded/signed).  Non-Government Award Form (Must explicitly identify the Contractor, Non-Government Customer, Dollar Value, and the date the customer awarded/signed).  Copy of Contract Statement of Work - The Statement of Work (SOW), or Performance Work Statement (PWS), from the contract that describes the general scope, nature, complexity, and purpose of the supplies or services the customer acquired under the contract.  Other; Explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |