

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						Form Approved OMB No. 0704-0188													
<small>The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</small>																			
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER _____															
D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR														
1. DATA ITEM NO. A001	2. TITLE OF DATA ITEM Contractor's Standard Operating Procedures				3. SUBTITLE Standard Operating Procedures - Basic														
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-81580			5. CONTRACT REFERENCE See Blk 16		6. REQUIRING OFFICE AFSC/PZIY														
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED NA	10. FREQUENCY See Blk 16		12. DATE OF FIRST SUBMISSION See Blk 16		14. DISTRIBUTION													
8. APP CODE NA		11. AS OF DATE See Blk 16		13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: left;">a. ADDRESSEE</th> <th colspan="2" style="text-align: left;">b. COPIES</th> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Draft</td> <td style="text-align: center;">Final</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: center;">Reg Repro</td> </tr> </table>		a. ADDRESSEE		b. COPIES				Draft	Final				Reg Repro
a. ADDRESSEE		b. COPIES																	
		Draft	Final																
			Reg Repro																
16. REMARKS Note: CDRL IS APPLICABLE TO THE BASIC CONTRACT. FIRST SUBMISSION IS NLT 30 CALENDAR DAYS FROM FIRST TASK ORDER POP START. HOWEVER, A COPY OF THIS CDRL SUBMITTAL SHALL BE SUBMITTED TO THE TASK ORDER COR AFTER EACH TASK ORDER AWARD WITHIN 7 CALENDAR DAYS OF TASK ORDER POP START, OR EARLIER AS SPECIFIED IN THE TASK ORDER PWS. 1. Block 5: PWS Para 4.6.3.1.1, 6.2.1 2. Block 10: TCDRL is submitted once, revisions submitted as they occur. 3. Block 11: As of Date shall be 30 days after first task order award. 4. Block 12: 30 Days after first task order award. SEE NOTE ABOVE 5. Block 13: If a re-submission is necessary, the date shall be the date the plan is re-submitted. IF THERE ARE NO OPEN TASK ORDERS, REVISION SUBMITTALS SHALL BE DUE AT THE NEXT TASK ORDER AWARD. 6. PWS 4.6.3.1.1: "SOPs are the Contractor's internal policies and detailed procedures, to include quality procedures, which provide the guidance and instructions for CFT activities." This CDRL is applicable to the SOPs governing the contractors CFT program, mission and activities, but not Task Order specific. 7. DID paragraph 3: Delete last sentence beginning with "The SOPs shall contain all..." 8. DID paragraph 3.(a), (b), (c), (d), (e), (f): Delete 9. Block 14: This CDRL shall be sent electronically to email: TBD@us.af.mil for distribution to recipients. Subject line of email shall read: (Last four digits of contract number) (Last 4 digits of Task Order Number) CDRL A001 (Year) (Month) Example: 0012 0054 CDRL A002 2016 May 10. If this CDRL is available online via the contractor's web based program, the contractor shall provide permissions, passwords, etc. in ample time for the CDRL to meet its delivery specifications.						15. TOTAL													
						G. PREPARED BY			H. DATE		I. APPROVED BY		J. DATE						

17. PRICE GROUP NA
18. ESTIMATED TOTAL PRICE NA

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER _____		
D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR	
1. DATA ITEM NO. A002	2. TITLE OF DATA ITEM Small Business Subcontractor Report			3. SUBTITLE Small Business Participation Report		
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-81642			5. CONTRACT REFERENCE See Blk 16		6. REQUIRING OFFICE AFSC/PZIY	
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED NA	10. FREQUENCY See Blk 16	12. DATE OF FIRST SUBMISSION See Blk 16	14. DISTRIBUTION		
8. APP CODE NA		11. AS OF DATE See Blk 16	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16	a. ADDRESSEE		b. COPIES
					Draft	Final
					Reg	Repro
16. REMARKS				15. TOTAL		
<p>Note: CDRL IS APPLICABLE TO THE BASIC CONTRACT. RESUBMITTALS ARE NOT DUE IF THERE ARE NO ACTIVE TASK ORDERS. IN THIS INSTANCE SUBSEQUENT SUBMITTALS WILL BEGIN 6 MONTHS AFTER THE NEXT TASK ORDER AWARD.</p> <p>1. Block 5: PWS Para 4.8, 6.2.2</p> <p>2. Block 10: Semi-Annually</p> <p>3. Block 11: As of Date shall be the last day of the semi-annual period</p> <p>4. Block 12: Six (6) calendar months after first task order award date</p> <p>5. Block 13: Shall be the last day of the subsequent semi-annual report period</p> <p>6. DID Section 2.2, paragraph (a): Delete</p> <p>7. DID Section 2.2, paragraph (b): Paragraph is simplified to read: Total dollars and corresponding percentage of total contract dollars, separated by direct and indirect costs.</p> <p>8. Block 14: This CDRL shall be sent electronically to email: TBD@us.af.mil for distribution to recipients. Subject line of email shall read: (Last four digits of contract number) (Last 4 digits of Task Order Number) CDRL A002 (Year) (Month)</p> <p>Example: 0012 0054 CDRL A002 2016 Mar</p>						
G. PREPARED BY			H. DATE	I. APPROVED BY		J. DATE

17. PRICE GROUP NA
18. ESTIMATED TOTAL PRICE NA

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D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR					
1. DATA ITEM NO.	2. TITLE OF DATA ITEM			3. SUBTITLE						
A003	Work Management Plan			Personnel Report						
4. AUTHORITY (Data Acquisition Document No.)			5. CONTRACT REFERENCE		6. REQUIRING OFFICE					
DI-MGMT-80004A			See Blk 16		AFSC/PZIY					
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY	12. DATE OF FIRST SUBMISSION		14. DISTRIBUTION					
LT		MTHLY	See Blk 16							
8. APP CODE	NA	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION		a. ADDRESSEE					
NA		EOM	See Blk 16		b. COPIES					
16. REMARKS					Draft		Final			
							Reg		Repro	
<p>Note: THIS CDRL COMBINES ALL TASK ORDERS AND IS SUBMITTED AS ONE CDRL UNDER THE BASIC CONTRACT. SUBMITTALS ARE NOT DUE IF THERE ARE NO ACTIVE TASK ORDERS. IN THIS INSTANCE, SUBSEQUENT SUBMITTALS WILL BEGIN THE LAST DAY OF THE MONTH OF THE NEXT TASK ORDER POP START</p> <p>1. Block 5: PWS Para 4.2.1, 6.2.3</p> <p>2. Block 12: The last day of the month of the task order PoP start</p> <p>3. Block 13: Last calendar day of the month</p> <p>4. DID Requirements section: Delete paragraphs 3.1, 3.2,3.4, 3.5, 3.6a., 3.7</p> <p>5. DID Requirements section, paragraph 3.6b is clarified to read: "The report shall be presented as an Excel file. Should the contractor wish to submit a protected file, an unprotected file must also be submitted. As a minimum, this report shall contain the following columns:</p> <p style="margin-left: 20px;">a. Task Order</p> <p style="margin-left: 20px;">b. Skill Classification Required</p> <p style="margin-left: 20px;">c. Number of b. to meet Minimum Team Compliment</p> <p style="margin-left: 20px;">d. Skill Type Assigned (include TDY personnel in the assigned count)</p> <p style="margin-left: 20px;">e. Notes/Comments</p> <p>6. Block 14: This CDRL shall be sent electronically to email: TBD@us.af.mil for distribution to recipients.</p> <p>Subject line of email shall read: (Last four digits of contract number) (Last 4 digits of Task Order Number) CDRL A003 (Year) (Month)</p> <p>Example: 0012 0054 CDRL A003 2016 Mar</p>					See Blk 16					
										15. TOTAL
G. PREPARED BY			H. DATE		I. APPROVED BY		J. DATE			

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18. ESTIMATED TOTAL PRICE
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D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR							
1. DATA ITEM NO. A006	2. TITLE OF DATA ITEM Contract Funds Status Report				3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-81468A			5. CONTRACT REFERENCE PWS Para 4.1.1 and 6.2.5		6. REQUIRING OFFICE AFSC/PZIY							
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED NA	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION See Blk 16		14. DISTRIBUTION							
8. APP CODE NA		11. AS OF DATE EOM	13. DATE OF SUBSEQUENT SUBMISSION 10th DOM		a. ADDRESSEE		b. COPIES					
						Draft	Final					
						Reg	Repro					
16. REMARKS Note: CDRL IS APPLICABLE TO TASK ORDERS ONLY 1. Block 10 of DID, Preparation Instructions, is modified to include only para 10.1 and 10.2.13 2. DID paragraph 10.2.13: Delete "in the first column" and all words after and including "In succeeding columns..." 3. Government approved contractor electronic format is acceptable. An example of acceptable is attached. 4. The CFSR shall at a minimum contain the following: a. Task Order Number b. ACRN c. CLIN and Sub-CLIN Note: Items funded at CLIN and sub-CLIN levels shall be tracked and reported at the CLIN and Sub-CLIN level. d. Funding obligated (by modification) e. Funding committed, not invoiced f. Funding invoiced g. Funding committed total (f + g) g. Percentage of funds Committed and Invoiced (to better identify 85% total funds committed) h. Funding available (d - g) i. Percentage of obligated funds available 5. Block 12: First Submission (for Government approval) shall be 10 days after task order award. 6. Block 13 continued: Subsequent reports shall be submitted NLT the 10th calendar day of the month after the reported month. Example: May 31 report is due nlt 10 Jun . 7. Block 14: This CDRL shall be sent electronically to email: TBD@us.af.mil for distribution to recipients. Subject line of email shall read: (Last four digits of contract number) (Last 4 digits of Task Order Number) CDRL A006 (Year) (Month) Example: 0012 0054 CDRL A006 2016 Mar					See Blk 16							
										15. TOTAL		
G. PREPARED BY			H. DATE	I. APPROVED BY		J. DATE						

17. PRICE GROUP NA
18. ESTIMATED TOTAL PRICE NA

A006 CONTRACTOR FUNDS STATUS REPORT (Example)

Contractor XYZ
Task Order 0157-0010

CLIN/Sub-CLINs	Action	ACRN	Action Value	Funding Obligated	Funding Committed, not invoiced	Funding Invoiced	Funding Committed Total	Percentage of Funds Committed and Invoiced	Available Funds	Percentage of Available Funds
0001	0001AA		\$	700,000.00	100,000.00	500,000.00	600,000.00	86%	100,000.00	14%
	0001AA	Award	\$ 700,000.00							
	0001AB	Award		960,000.00	10,000.00	20,000.00	30,000.00	3%	970,000.00	97%
	0001AB	Mod 1	\$ 1,000,000.00							
	0001AB	Mod 2	\$ (50,000.00)							
	0001AB	Mod 3	\$ 10,000.00							
0002	0002AA		\$	700,000.00	100,000.00	550,000.00	650,000.00	93%	50,000.00	7%
		Award	\$ 700,000.00							
0003	0003AA		\$	800,000.00	100,000.00	500,000.00	600,000.00	75%	200,000.00	25%
	0003AA	Award	\$ 800,000.00							
	0003AB		\$	100,000.00	10,000.00	70,000.00	80,000.00	80%	20,000.00	20%
	0003AB	Award	\$ 100,000.00							
0004	0003AC		\$	700,000.00	1,000.00	300,000.00	301,000.00	43%	399,000.00	57%
	0003AC	Award	\$ 700,000.00							
		Award	\$	400,000.00	1,000.00	300,000.00	301,000.00	75%	99,000.00	25%
		Award AA	\$ 400,000.00							

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D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR		
1. DATA ITEM NO. A008	2. TITLE OF DATA ITEM Status Report			3. SUBTITLE Task Order Transition Status Report			
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368A			5. CONTRACT REFERENCE See Blk 16		6. REQUIRING OFFICE AFSC/PZIY		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED NA	10. FREQUENCY ONE/R	12. DATE OF FIRST SUBMISSION See Blk 16		14. DISTRIBUTION		
8. APP CODE NA		11. AS OF DATE See Blk 16	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		a. ADDRESSEE		b. COPIES
						Draft	Final
						Reg	Repro
16. REMARKS					See Blk 16		
<p>Note: CDRL IS APPLICABLE TO TASK ORDERS ONLY</p> <p>1. Block 5: PWS Para 4.3.2., 4.3.2.1, 6.2.8</p> <p>2. Block 11: Determined by the Task Order</p> <p>3. Block 12: Determined by the Task Order</p> <p>4. Block 13: If a re-submission is necessary, the date shall be the date the plan is re-submitted</p> <p>5. DID section "Use/Relationships" first paragraph: Delete the words "...and the resources expended"</p> <p>6. Delete all of DID section "Requirements" paragraph 2.1.</p> <p>7. DID section "Requirements" paragraph 3.1: Delete the word "technical".</p> <p>8. DID Section 10.3.3.3 is simplified to read: A comparison of achieved performance capabilities against the Transition Plan Milestones submitted as CDRL A007".</p> <p>9. DID section "Requirements" paragraph 3.2.1(c): Delete the word "technical".</p> <p>10. DID section "Requirements" paragraph 3.2.1(d) and (e): Delete</p> <p>11. Block 14: This CDRL shall be sent electronically to email: TBD@us.af.mil for distribution to recipients.</p> <p>Subject line of email shall read: (Last four digits of contract number) (Last 4 digits of Task Order Number) CDRL A008 (Year) (Month) (Submission or Re-submission Day)</p> <p>Example: 0012 0054 CDRL A008 2016 Mar 15</p>							
					15. TOTAL		
G. PREPARED BY			H. DATE	I. APPROVED BY		J. DATE	

17. PRICE GROUP NA
18. ESTIMATED TOTAL PRICE NA

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER _____			
D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR		
1. DATA ITEM NO. A010	2. TITLE OF DATA ITEM Contractor's Standard Operating Procedures				3. SUBTITLE Local Operating Instructions		
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-81580			5. CONTRACT REFERENCE See Blk 16		6. REQUIRING OFFICE AFSC/PZIY		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED NA	10. FREQUENCY ONE/R	12. DATE OF FIRST SUBMISSION See Blk 16		14. DISTRIBUTION		
8. APP CODE NA		11. AS OF DATE See Blk 16	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		a. ADDRESSEE		b. COPIES
						Draft	Final
						Reg	Repro
16. REMARKS Note: CDRL IS APPLICABLE TO TASK ORDERS ONLY, AND ONLY IF REQUIRED BY THE TASK ORDER PWS. 1. Block 5: PWS Para 4.6.3.2, 4.6.3.3, 6.2.10 2. Block 11: Shall be the date plan is accepted by the site COR. 3. Block 12: The date the plan is FIRST submitted to the site COR for acceptance and shall be submitted in such time as to allow for final acceptance within 30 days of Task Order PoP start. 4. Block 13: The date a revision is accepted by the COR IF a revision is necessary after initial LOI acceptance. 5. PWS 4.3.2.1: "The Contractor...may need to develop Local Operating Instructions (LOIs) to supplement SOPs [A001] that do not specifically describe the process being performed at the [Task Order] site." This CDRL is specific to Task Orders. 6. This CDRL does NOT include aviation related LOIs referenced in the Flight Operating Procedures/Ground Operating Procedures (CDRL A 011). 7. All DID references to "Standard Operating Procedure" and "SOP" shall be read "Local Operating Instruction" and "LOI" to delineate from those Standard Operating Procedures addressed in A001. 8. DID paragraph 3: Delete last sentence beginning with "The SOPs shall contain all..." 9. DID paragraph 3.(a), (b), (c), (d), (e), (f): Delete 10. Block 14: This CDRL shall be submitted in hard copy to the Task Order's COR.					See Blk 16		
					15. TOTAL		
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D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR	
1. DATA ITEM NO. A011	2. TITLE OF DATA ITEM Contractor's Standard Operating Procedures			3. SUBTITLE Flight and Ground Operations		
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-81580			5. CONTRACT REFERENCE See Blk 16		6. REQUIRING OFFICE AFSC/PZIY	
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED NA	10. FREQUENCY ONE/R	12. DATE OF FIRST SUBMISSION See Blk 16		14. DISTRIBUTION	
8. APP CODE NA		11. AS OF DATE See Blk 16	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		a. ADDRESSEE	
					b. COPIES	
					Draft	
					Final	
					Reg	
					Repro	
16. REMARKS Note: CDRL IS APPLICABLE TO TASK ORDERS ONLY, AND ONLY IF REQUIRED BY THE TASK ORDER PWS. 1. Block 5: PWS Para 4.7.1, 5.1.4.1, 6.2.11 2. Block 11: Shall be the date plan is accepted by the site GGFR/GFR 3. Block 12: The date the procedures are FIRST submitted to the site GGFR/GFR for approval and shall be submitted in such time as to allow for final approval within 1 day of Task Order PoP start (GGFR/GFAR shall have a minimum of 7 calendar days for review). 4. Block 13: The date a revision is accepted by the GGFR/GFR IF a revision is necessary after initial procedures' approval. 6. This CDRL includes the aviation related LOIs if referenced in the Flight Operating Procedures/Ground Operating Procedures. 7. All DID references to "Standard Operating Procedure" and "SOP" shall be read "Flight and Ground Operating Procedures". 8. DID paragraph 3: Delete last sentence beginning with "The SOPs shall contain all..." 9. DID paragraph 3.(a), (b), (c), (d), (e), (f): Delete 10. Block 14: This CDRL shall be submitted in hard copy to the Task Order's site GGFR and GFR (if a GFR is assigned).					15. TOTAL	
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D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR			
1. DATA ITEM NO. A014	2. TITLE OF DATA ITEM Work Management Plan				3. SUBTITLE Contractor Labor Dispute Plan			
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-81911			5. CONTRACT REFERENCE See Blk 16		6. REQUIRING OFFICE AFSC/PZIY			
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16. REMARKS					15. TOTAL			
<p>Note: THIS CDRL IS APPLICABLE TO TASK ORDERS ONLY. REQUIRED ONLY IF/WHEN A COLLECTIVE BARGAINING AGREEMENT IS NOT IN PLACE OR UNREPRESENTED EMPLOYEES ARE ASSIGNED TO THE TASK ORDER</p> <p>1. Block 5: PWS Para 5.13, 6.2.13</p> <p>2. Block 10: One time with revisions as necessary</p> <p>3. Block 11: As of Date shall be the date the report is submitted</p> <p>4. Block 12: 10 calendar days after task order award date</p> <p>5. Block 13: If a re-submission/revision is necessary, the date shall be the date the report is re-submitted</p> <p>6. This CDRL shall be sent electronically to email: TBD@us.af.mil for distribution to recipients.</p> <p>Subject line of email shall read: (Last four digits of contract number) (Last 4 digits of Task Order Number) CDRL A014 (Year) (Month)</p> <p>Example: 0012 0054 CDRL A014 2016 Mar</p>								
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CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						Form Approved OMB No. 0704-0188											
<small>The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</small>																	
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER _____													
D. SYSTEM/ITEM			E. CONTRACT/PR NO.		F. CONTRACTOR												
1. DATA ITEM NO. A015	2. TITLE OF DATA ITEM Work Management Plan			3. SUBTITLE Personnel Report/Seniority List													
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80004A			5. CONTRACT REFERENCE See Blk 16		6. REQUIRING OFFICE AFSC/PZIY												
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY See Blk 16		12. DATE OF FIRST SUBMISSION See Blk 16		14. DISTRIBUTION											
8. APP CODE NA	NA	11. AS OF DATE See Blk 16		13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		a. ADDRESSEE											
						b. COPIES											
16. REMARKS 1. Block 5: PWS Para 4.2.3, 6.2.14 2. Block 10: One time with revisions as necessary 3. Block 11: As of Date shall be the date the report is submitted 4. Block 12: Forty Five (45) days prior to labor PoP End 5. Block 13: If a re-submission/revision is necessary, the date shall be the date the report is re-submitted 6. This CDRL shall be sent electronically to email: TBD@us.af.mil for distribution to recipients. Subject line of email shall read: (Last four digits of contract number) (Last 4 digits of Task Order Number) CDRL A014 (Year) (Month) Example: 0012 0054 CDRL A014 2016 Mar						Draft		Final									
						15. TOTAL						Reg		Repro			
												See Blk 16					

17. PRICE GROUP NA
18. ESTIMATED TOTAL PRICE NA

